

This course covers the following topics (any items marked with a * will be covered if time allows):

<p>Getting started</p> <ul style="list-style-type: none"> • Desktop vs. Service • Creating flows • Comments <p>Working with Excel</p> <ul style="list-style-type: none"> • Opening and closing • Reading data • Manipulating workbooks <p>Common tasks</p> <ul style="list-style-type: none"> • Waiting • Message boxes • Using the clipboard <p>Debugging</p> <ul style="list-style-type: none"> • Stepping through flows • Setting breakpoints <p>Variables</p> <ul style="list-style-type: none"> • Referring to variables • Managing variables <p>Loops</p> <ul style="list-style-type: none"> • Looping N times • Conditional loops • Looping over collections 	<p>Lists</p> <ul style="list-style-type: none"> • Populating lists • Looping over lists • Other list operations <p>Conditions</p> <ul style="list-style-type: none"> • Testing conditions (IF) • Multiple conditions (SWITCH) <p>Subflows</p> <ul style="list-style-type: none"> • Creating subflows • Linking subflows <p>Files and folders</p> <ul style="list-style-type: none"> • Manipulating files • Working with folders • Zipping and unzipping <p>Data types</p> <ul style="list-style-type: none"> • Working with numbers • Working with text • Working with dates <p>Mouse and keyboard</p> <ul style="list-style-type: none"> • Sending keys • Mouse clicks • Mouse movements 	<p>User interfaces (UIs)</p> <ul style="list-style-type: none"> • Things to watch out for • Capturing data • Filling in forms • Using dropdowns <p>Browsing websites</p> <ul style="list-style-type: none"> • Using different browsers • Extracting data • Filling in forms <p>Emails and Outlook</p> <ul style="list-style-type: none"> • Using Outlook • Sending emails • Extracting attachments <p>PDFs (*)</p> <ul style="list-style-type: none"> • Reading PDFs • Printing PDFs • Using OCR to read text <p>SQL Server (*)</p> <ul style="list-style-type: none"> • Opening connections • Reading data
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There will be no more than 6 people on the course. We strongly recommend the use of a second monitor for this training. For more information, see www.wiseowl.co.uk/power-automate/online/power-automate-desktop/.