Introduction to Power BI

2 day training course







Course contents

This course will cover the following topics. Those marked with (*) will be covered if time allows.

Basic reports

- Getting data
- Basic visuals
- Shapes, text boxes and images

Data sources

- SQL Server / databases
- Excel / CSV files
- Websites

Creating data models

- Relationships
- Hiding fields and tables
- Renaming fields/tables

Working with visuals

- The formatting pane
- Conditional formatting
- Visual interactions

Charts

- Creating charts
- Bubble and other charts
- Grouping data
- Small multiples

Matrices

- Row and column headers
- Drill-down

Dashboard visuals

- Gauges
- Cards
- KPIs

Query editor

- Filtering rows
- Manipulating columns
- Working with data types
- Creating new columns

Filtering data

- Slicers
- Using the filter pane

Drill through

- Adding drillthrough filters
- Creating back buttons
- Button drill-through

Azure maps

- Latitude and longitude
- Creating basic maps
- Bubble, heat and cluster maps
- Tweaking maps

Calculated columns

- Adding columns
- IF and SWITCH
- The RELATED function

Basic publishing

- Power BI Service
- Workspaces
- Dashboards and tiles
- Lineage view

Pre-requisites for Introduction to Power BI course

Power BI is a standalone application, so there are no pre-requisites for attending this course.

Prices

Venue	Address	Price per place
London	Landmark, 99 Bishopsgate, London EC2M 3XD	£1,425 per person + VAT
Manchester	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£1,050 per person + VAT
Online	Your home or office!	£875 per person + VAT

Scheduled Dates

Dates	Venue	Times	Price per place	Booking
Wed/Thu 09-10 December 2026	Online	09:30-16:30	£875 + VAT	Book this
Thu/Fri 14-15 January 2027	London	09:30-16:30	£1,425 + VAT	Book this
Tue/Wed 19-20 January 2027	Online	09:30-16:30	£875 + VAT	Book this
Thu/Fri 04-05 February 2027	Manchester	09:30-16:30	£1,050 + VAT	Book this
Thu/Fri 25-26 February 2027	Online	09:30-16:30	£875 + VAT	Book this

If you can't see the dates that you want, ask us about organizing a customized course at your office (we'll provide and set up the computers), or else an online course tailored to your needs.