

# Introduction to Power BI

## 2 day training course



## Course contents

This course will cover the following topics. Those marked with (\*) will be covered if time allows.

### Basic reports

- Getting data
- Basic visuals
- Shapes, text boxes and images

### Data sources

- SQL Server / databases
- Excel / CSV files
- Websites

### Creating data models

- Relationships
- Hiding fields and tables
- Renaming fields/tables

### Working with visuals

- The formatting pane
- Conditional formatting
- Visual interactions

### Charts

- Creating charts
- Bubble and other charts
- Grouping data
- Small multiples

### Matrices

- Row and column headers
- Drill-down

### Dashboard visuals

- Gauges
- Cards
- KPIs

### Query editor

- Filtering rows
- Manipulating columns
- Working with data types
- Creating new columns

### Filtering data

- Slicers
- Using the filter pane

### Drill-through

- Adding drillthrough filters
- Creating back buttons
- Button drill-through

### Azure maps

- Latitude and longitude
- Creating basic maps
- Bubble, heat and cluster maps
- Tweaking maps

### Calculated columns

- Adding columns
- IF and SWITCH
- The RELATED function

### Basic publishing

- Power BI Service
- Workspaces
- Dashboards and tiles
- Lineage view

## Pre-requisites for Introduction to Power BI course

Power BI is a standalone application, so there are no pre-requisites for attending this course.

## Prices

Venue	Address	Price per place
<a href="#">London</a>	Landmark, 99 Bishopsgate, London EC2M 3XD	£1,425 per person + VAT
<a href="#">Manchester</a>	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£1,050 per person + VAT
<a href="#">Online</a>	Your home or office!	£875 per person + VAT

## Scheduled Dates

Dates	Venue	Times	Price per place	Booking
Wed/Thu 16-17 July 2025	Online	09:30-16:30	£875 + VAT	<a href="#">Book this</a>
Mon/Tue 04-05 August 2025	Online	09:30-16:30	£875 + VAT	<a href="#">Book this</a>
Mon/Tue 01-02 September 2025	Manchester	09:30-16:30	£1,050 + VAT	<a href="#">Book this</a>
Mon/Tue 15-16 September 2025	Online	09:30-16:30	£875 + VAT	<a href="#">Book this</a>
Wed/Thu 17-18 September 2025	Online	09:30-16:30	£875 + VAT	<a href="#">Book this</a>

If you can't see the dates that you want, ask us about organizing a customized course at your office (we'll provide and set up the computers), or else an online course tailored to your needs.

