Fast track Power Automate

3 day training course

Course contents

This course will cover the following topics. Those marked with (*) will be covered if time allows.

From our Introduction to Power Automate course

Getting started

- What Power Automate is and does
- PA vs Power Automate Desktop
- Software licensing overview

Triggers and templates

- Understanding triggers
- Using templates
- Ways to run flows

Writing basic flows

- Adding actions
- Notes and comments
- Scoping actions

Debugging techniques

- Viewing JSON outputs
- Using Compose actions
- Creating CSV files

Conditions and loops

- Creating if conditions
- Switch statements
- Do Until loops

Basic expressions

- Adding expressions
- Inserting dynamic content
- Using experimental features

Getting data

- The importance of OData filters
- Getting data from different sources
- Collapsing arrays using Select
- Creating HTML tables

Apply to each loops

- Creating automatically and manually
- Referring to the current item
- Nesting loops

Excel flows

- The importance of tables
- Getting rows
- Adding rows

Outlook

- Sending emails
- Creating flow rules
- Downloading attachments

SharePoint

- SharePoint triggers
- SharePoint actions
- Working with SharePoint lists

Teams

- Triggers from Teams
- Posting content
- Other Teams actions

Forms

- Creating MS Forms surveys
- Reacting to form completion

Approvals

- Creating an approval process
- Processing approvals / rejections
- Custom responses

Handling errors

- Run after actions
- Try / Catch / Finally blocks
- Picking out error messages

Power BI integration

- Creating a button
- Assigning fields
- Using data in your flow

Wise Owl Training

From our Advanced Power Automate course

Inputs and tracked properties

- Trigger inputs
- Using tracked properties

Scheduling flows

- Creating a scheduled flow
- Scheduling an existing flow
- Scheduling desktop flows

Subflows and solutions

- Creating solutions
- Importing flows into solutions
- Creating subflows
- Case study: error-handling routine

Adaptive cards

- How adaptive cards work
- Posting cards
- Processing responses

Advanced expressions

- Getting at workflow information
- Generating URLs
- Using other reference functions

Pre-requisites for Fast track Power Automate course

You should already be familiar with using cloud-based programs like SharePoint and OneDrive before attending this course.

Prices

Venue	Address	Price per place
London	Landmark, 99 Bishopsgate, London EC2M 3XD	£1,995 per person + VAT
Manchester	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£1,695 per person + VAT
Online	Your home or office!	£1,350 per person + VAT

Scheduled Dates

Dates	Venue	Times	Price per place	Booking
Wed/Fri 02-04 September 2026	Online	09:30-16:30	£1,350 + VAT	Book this
Tue/Thu 03-05 November 2026	Online	09:30-16:30	£1,350 + VAT	Book this
Mon/Wed 07-09 December 2026	Online	09:30-16:30	£1,350 + VAT	Book this

If you can't see the dates that you want, ask us about organizing a customized course at your office (we'll provide and set up the computers), or else an online course tailored to your needs.