

# **Advanced Office Scripts**

## 2 day training course







# **Course contents**

This course will cover the following topics. Those marked with (\*) will be covered if time allows.

#### Working with tables

- The table object model
- Sorting and filtering
- · Other table operations

#### Working with pivot tables

- · Understanding the object model
- Pivot table hierarchies
- · Layouts and fields
- Filters and slicers

#### Working with charts

- · The charts object model
- Formatting charts
- Data series
- Other chart operations

#### External API calls

- Async functions
- Understanding JSON responses
- Parsing JSON arrays
- Converting JSON to tables

#### Script storage

- Managing .osts files
- Ways to share scripts

#### Visual Studio Code

- Editing scripts in VS Code
- Configuring VS Code settings

#### **Power Automate**

- Introduction to Power Automate
- Creating instant flows
- Looping over files
- Running the same script on workbooks

#### **Processing form responses**

- A quick overview of Forms
- · Getting responses
- Analysing form responses

#### Scheduling scripts

- Scheduling scripts
- Editing flows

#### Working with emails

- Working with Outlook
- Sending emails
- Analysing emails

#### **Case studies**

- Combining worksheets
- Removing hyperlinks
- Other case studies



### Pre-requisites for Advanced Office Scripts course

You should only attend this course if you have previously attended our two-day introduction to Office Scripts course, or if you already know how to write scripts in Excel online.

### **Prices**

Venue	Address	Price per place
London	Landmark, 99 Bishopsgate, London EC2M 3XD	£1,525 per person + VAT
Manchester	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£1,150 per person + VAT
Online	Your home or office!	£995 per person + VAT

## **Scheduled Dates**

We don't currently have any dates scheduled for this course, but it's always worth contacting us to see if we'll add some. Alternatively, ask us about organizing a customized course at your office (we'll provide and set up the computers, or an online course tailored to your needs.