

Excel Advanced Formulae

1 day training course



Course contents

This course will cover the following topics. Those marked with (*) will be covered if time allows.

Array formulae

- Recap of cell references
- Spilled arrays
- Dealing with spill errors

Range names

- Creating range names
- Editing range names
- Using range names in formulae
- Spill behaviour

Advanced IFs

- Revision of single IF functions
- Nesting IF functions
- The IFS function

Lookup functions

- VLOOKUP and its limitations
- The XLOOKUP function
- Exact and approximate matches
- Data validation for exact matches
- Dealing with no matches

Advanced lookup functions

- The XMATCH function
- The INDEX and MATCH functions
- The OFFSET function

Text functions

- Basic text functions
- Finding and replacing text
- Extracting and joining text

Using Copilot Chat

- What to include in requests
- Using the results
- Modifying the results

Dynamic ranges

- The TRIMRANGE function
- TrimRef notation
- The DROP function
- Dynamic range names

Pre-requisites for Excel Advanced Formulae course

To attend this course you need to be a confident and experienced user of basic Excel functionality. You must also know how to create straightforward formulae in Excel.

Prices

Venue	Address	Price per place
London	Landmark, 99 Bishopsgate, London EC2M 3XD	£995 per person + VAT
Manchester	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£795 per person + VAT
Online	Your home or office!	£595 per person + VAT

Scheduled Dates

Dates	Venue	Times	Price per place	Booking
Thursday 04 February 2027	Online	09:30-16:30	£595 + VAT	Book this
Wednesday 17 February 2027	London	09:30-16:30	£995 + VAT	Book this
Tuesday 02 March 2027	Manchester	09:30-16:30	£795 + VAT	Book this
Friday 12 March 2027	Online	09:30-16:30	£595 + VAT	Book this
Monday 12 April 2027	Online	09:30-16:30	£595 + VAT	Book this

If you can't see the dates that you want, ask us about organizing a customized course at your office (we'll provide and set up the computers), or else an online course tailored to your needs.