

# Bite-sized Looking up data

1 day training course



## Course contents

This course will cover the following topics. Those marked with (\*) will be covered if time allows.

### Using VLOOKUP (\*)

- Using for exact matches
- Using with range names
- Trapping errors
- Using for non-exact matches

### Using XLOOKUP (\*)

- Understanding the input ranges
- Searching for wildcards
- Advantages over VLOOKUP

### Using INDEX and MATCH (\*)

- Finding data using MATCH
- Using INDEX to pick out cells
- Combining INDEX and MATCH



## Pre-requisites for Bite-sized Looking up data course

Overwrite this HTML

### Prices

Venue	Address	Price per place
<a href="#">London</a>	Landmark, 99 Bishopsgate, London EC2M 3XD	£295 per person + VAT
<a href="#">Manchester</a>	Holiday Inn, 25 Aytoun Street, Manchester M1 3AE	£150 per person + VAT
<a href="#">Online</a>	Your home or office!	£395 per person + VAT

### Scheduled Dates

We don't currently have any dates scheduled for this course, but it's always worth contacting us to see if we'll add some. Alternatively, ask us about organizing a customized course at your office (we'll provide and set up the computers, or an online course tailored to your needs).