



Bite-sized Excel Charts

1 day training course



Course contents

This course will cover the following topics. Those marked with (*) will be covered if time allows.

Creating charts (*)

- Selecting your data
- Quick ways to create charts
- Printing charts

Specific chart types (*)

- Combination charts
- Regression and trendlines

Setting fancy effects (*)

- Picture charts
- Setting sparklines

Formatting charts (*)

- Changing the chart type
- Changing chart formats